



City of Albuquerque

Employee Statistical/Emergency Contact Data Form

In order to comply with Federal/State Equal Employment Opportunity and statistical record keeping requirements, we require the following information:

PLEASE PRINT

Statistical Data (required):

Name: _____

SSN: _____ - _____ - _____

Birth Date: _____ / _____ / _____
Month/Day/Year

Sex: Male _____ Female _____

Ethnic Group: (check one)

American Indian/Alaskan Native _____ Asian/Pacific Islander _____

Hispanic _____ Black _____ White _____

Other _____ Please Specify _____

Emergency Contact Data (required):

Name: _____ Relationship: _____

Physical Address: _____

Daytime Phone: _____ Evening Phone: _____

Personal Data (optional):

Cell Phone: _____ E-mail Address: _____

Pager Number: _____ Other Phone: _____

Signature: _____ **Date:** _____

In accordance with the City of Albuquerque Personnel Rules & Regulations, Chapter 1006:

"Employees are responsible for keeping their personnel records updated. This includes, but is not limited to education, experience, address, phone number and emergency notification information.